

# Course Tutor

**New Meaning Centre:** Berkshire

**New Meaning Group Employer:** New Meaning Training

**Salary:** £20,000 - £28,000 a year

**Job Reference:** RG30

**Application closing date:** 17/03/2022

## Introduction

Could you be a New Meaning Training tutor? If you believe you have what it takes to help young people reveal their potential, then we want to hear from you.

For those new to this sort of role we will provide full training and support and for those with lots of experience we value your know-how. Whether this is a career change or career progression, we believe that joining New Meaning Training might just be the right move for you.

## Key Responsibilities

If you're interested in young people and want to support, teach, and coach them then this is the job for you! You'd get to work with a fantastic, passionate team who create an energising and caring work environment. We have two programmes (Achieve Lifeskills and Construction Skills) running within our Reading centre and a third programme, Work & Study, that operates peripatetically. Based on your experience and knowledge we'll talk with you to see which programme would be the right fit for you as a tutor. Regardless of which programme we recruit you as a tutor for, you would be working with young people to help them get their foot on the career ladder and independent living.

- Work with young people, parents, careers services, Youth Offending Services, Schools, and other referral or partner agencies to enable the young people to complete the work placements, achieve their qualifications and progress on to further education and/or employment.
- Encourage and reinforce the links between regular attendance, participation & effort and positive outcome for them.
- To work as part of a team to deliver Functional Skills Training in Maths and English, Employability Skills and embed British Values.
- Work & Study tutors work as part of a team to organise work placements and complete health and safety assessments before a work placement is commenced.
- To work as part of a team to generate creative ideas for how you or other team members can support very hard to engage young people.
- To complete all paperwork and assessments to the required standard set out by our College partner and our Lead Body for qualifications, NOCN.
- Maintain your own diary of appointments with learners and update all progress trackers each week.

- Work with your Area Manager to manage your CPD programme.

## About Us

New Meaning Berkshire is a New Meaning Training Centre in Reading (RG30 1EA). We are inclusive and fun, and our goal is to help young people find meaning and purpose through training and ultimately work.

New Meaning Training is an alternative education provision helping young people to find their strengths and develop the confidence and skills to earn their own living. Over 250 young people will join one of three programmes this coming academic year, many having been referred by secondary schools, pupil referral units and Special Education Needs settings. It currently offers three learning programmes; Construction Skills, Work & Study programme and the ACHIEVE Life-skills programme, all of which incorporate functional skills qualifications (Maths and English). Since New Meaning Training opened its first centre in High Wycombe in 2015, the organisation is now supporting young people across Buckinghamshire, Hertfordshire, Bedfordshire, Warwickshire, West Midlands, Berkshire and Cambridgeshire. There are three New Meaning sister organisations; New Meaning Training, New Meaning Construction and New Meaning Foundation (a registered charity), unified by its purpose of helping people to construct a better life for themselves. Building Strengths, building lives, building futures.

Our work environment includes:

- On-the-job training
- Flexible working hours
- Relaxed atmosphere
- Safe work environment
- Lively atmosphere
- Wellness programmes

## You Will Have:

Excellent communication skills

A teamwork ethos

Empathy and understanding for young people in all circumstances

The desire to help learners to achieve their goals

Confidence to identify and maintain a collaboration with local businesses for work experience placements

Professionalism always – when working with learners, parents and external parties

Ability to manage own diary and consistently keep to planned visits with learners

Either a good understanding of current social issues (eg County Lines and the impact of COVID on young people and their mental health) or a willingness to learn

An ability to understand deadlines and be able to adapt to suit learner needs

Be able to use initiative to differentiate learning styles and learning abilities  
Work & Study tutors must have a full UK licence and a car.  
Construction Skills tutors must have industry experience.

### **Job Details**

Type: Full-time, Part-time, Permanent  
Hours: 37.5 per week  
Salary: £20,000.00-£28,000.00 per year  
Schedule: Day shift, Monday to Friday  
Location: Reading, RG30 1EA  
Application deadline: 17/03/2022  
Expected start date: 08/08/2022